

April 13<sup>th</sup>, 2020

Mayor Boyko called the city meeting to order via teleconference at 6:30 p.m. at City Hall with the following Council members present: Ballensky, Sayler, Kalmback and Vigesaa. Also present were Auditor Braithwaite, Co-Manager Chapman, and Guest Travis Frey with Interstate Engineering, Attorney Solem and Project Advisor – John Phillips, J. and D. Grannis, T. Buchmann, E. Brost, D. Berger.

Moved by Ballensky, seconded by Sayler approving the minutes of the March 9<sup>th</sup> City Council meeting. Roll call vote: All members voted aye, carried.

Moved by Ballensky, seconded by Vigesaa approving the February 2020 Financial Statements provided by Auditor Braithwaite. Roll call vote: All members voted aye, carried.

Attorney Solem gave an update that he was in contact with Attorney Binder at the Mercer County to coordinate a meeting with the County Commissioners and Council Members for the ET Zone. Tabled until further information.

Moved by Ballensky, seconded by Vigesaa approving the first reading of City of Stanton Ordinance 20-03 in required that the municipal judge is required to be licensed to practice law in the State of North Dakota. Roll call vote: All members voted aye, carried.

Moved by Kalmback, seconded by Sayler approving of ACH service with Union State Bank. Roll call vote: All members voted aye, carried.

Moved by Ballensky, seconded by Sayler approving the first quarter of security pledges of \$250,000.00 provided by Union State Bank. Roll call vote: All members voted aye, carried.

Moved by Sayler, seconded by Ballensky approving the Auditors signature on a contract letter with Rath & Mehrer PC for 2018 & 2019 audit to be done in 2020. Roll call vote: All members voted aye, carried.

Moved by Sayler, seconded by Ballensky approving the Liquor License #2001 submitted by The River Run. Roll call vote: All members voted aye, carried.

Moved by Ballensky, seconded by Saylor approving Notices of Application for Appropriation of water submitted by Richard and Nancy Scheid with Application No. 7088 – surface water, the Knife River, Minnkota Power Cooperative Inc with Application No. 7097 – surface water, Missouri River, and Ben Thomas with Application No. 7087 – ground water. Roll call vote: All members voted aye, carried.

Mayor will review the findings from Pipe Detectives and see if he is able to see any issues with Barb Leinius' sewer line. He will give an update as soon as he is able.

Metal roll off container will be available for the residents from June 5<sup>th</sup> through June 19<sup>th</sup>.

Attorney Solem walked through the process to follow for the street and sewer projects. The only difference is that the sewer project does not required a protesting period since it is deemed necessary by the council. He further explained the beginning process for the street project. If the details and specs provided by the engineers are accepted by the council, the notices will be published in the City's official newspapers, the property owners can protest their property within the project within the 30-day window. After the 30-day protest period has lapsed, the official public meeting will be held to sort through the protest papers. As of right now, the engineers are providing the details and specifications for the street project.

Frey with Interstate Engineers explained briefly on how some of the sewer lines would be redone since not all sewer lines would be replaced. Any parts of the streets such as the trench and asphalts that are involved or torn up during the sewer project will be covered within the construction plans for the sanitary sewer system improvements. He explained that it would also cover the connection cost between the mains and the resident's lines.

Questions were asked regarding to the sewer project from the residents. Phillips, project advisor, explained that the increase of \$20.00 for the sewer service was calculated for a twenty-year plan to help fund the sewer project. It was also noted that the City was planning to fund two hundred thousand dollars from a reserve fund. Phillips would recheck on the figures to make sure that is correct.

Concerns were raised regarding to the street project such as how special assessment was calculated. Phillips referred to when the public meeting was held in November. It presented to the public that the special assessment depended on the number of parcels. With the data that was previously presented, it was said \$3,300 per parcel and amortized over a 20-year period. With an average of 1.5 parcels, the annual payment was calculated as \$740.00. Phillips also made a clarification that property owners would have the option to pay off without having to pay the interest for the Street project special assessment, however; that is not possible for the sewer project as it is not an interest forgiveness loan. A Prairie Dog Fund was mentioned that we should not be expecting to see much

of that with the state that we are in with economy.

Moved by Vigesaa, seconded by Kalmbach approving the Resolution Creating and Defining the Boundaries for the Water and Sewer Improvement District No. 2020-2. Roll call vote: All members voted aye, carried.

Moved by Kalmbach, seconded by Sayler approving the Resolution Directing Preparation of Engineer's Report and Cost Estimate for Water and Sewer Improvement District No. 2020-2. Roll call vote: All members voted aye, carried.

Moved by Sayler, seconded by Ballensky approving the Resolution Approving Engineering's Report and Directing Preparation of Detailed Plans and Specifications for Water and Sewer Improvement No. 2020-2. Roll call vote: All members voted aye, carried.

Moved by Vigesaa, seconded by Sayler approving the Resolution Approving Engineer's Plans, Specifications and Estimates for Water and Sewer Improvement District No. 2020-2. Roll call vote: All members voted aye, carried.

Moved by Kalmbach, seconded by Ballensky approving the Resolution Directing Advertisement for Bids for Water and Sewer Improvement District No. 2020-2. Roll call vote: All members voted aye, carried.

Moved by Vigesaa, seconded by Ballensky approving the Resolution Approving Engineer's Plans Specifications and Estimates for Street Improvement District No. 2020-1. Roll call vote: Sayler voted aye, Kalmbach voted naye, carried.

Moved by Sayler, seconded by Vigesaa approving the Resolution Directing Advertisement for Bids for Street Improvement District No. 2020-1. Roll call vote: Sayler voted aye, Kalmbach voted naye, carried.

Moved by Ballensky, seconded by Sayler approving the Resolution of Necessity for Street Improvement District No. 2020-1. Roll call vote: All voted aye, carried.

Mayor Boyko requested that notices to be published in the papers need to be sent out to the property owners. Those individuals who want to protest their property need to file with the City Auditor within 30 days from April 23<sup>rd</sup>, 2020, the first publication of the Resolution of Necessity for Street Improvement District No. 2020-1. A written protest must describe the property which is the subject

of the protest. On June 2<sup>nd</sup>, 2020 at 6:30 p.m., the governing board will meet at the Stanton City Hall to hear and determine the sufficiency of any written protests so filed and taking any such further action with reference to the improvement as may then be deemed necessary and expedient. If Covid-19 shelter is still in place with directives from the President and Governor, the City Hall will not be open for public, however; a teleconference will be available for the public meeting.

Moved by Saylor, seconded by Ballensky approving the payment of the following bills submitted: Wages \$4815.56, Blue Top Steering Hears, Inc \$70.96, Cardmember Services \$440.87, Farmers Union Oil Co \$94.01, Beulah Lumber \$639.20, REC \$20218.68, ND Dept of Health \$16.00, Wages \$4434.36, Sanitation Products, Inc \$6079.71, Solem Law Office \$683.33, Stanton Public Library \$2.10, ND Horizons \$20.00, WRT \$1490.47, Franklin Templeton \$1233.79, Butler Machinery Co. \$1066.16, BHG, Inc. \$40.00, BHG, Inc. \$96.63, NAPA Auto Parts \$47.24, City of Stanton \$4370.72, Southwest Water Authority \$4068.36, WAPA \$3585.51, Wages \$4730.83, Mercer County Sheriff's Dept \$1185.00, One Call Concept \$34.80, Hazen Hardware Hank \$285.87, HR Collaborative \$200.00, Boyko Investments \$400.00, Mercer County Sheriff's Dept \$1185.00, C&L Backhoe \$6911.00, Chapman \$42.62, WRT \$47.38, John Deere Financial \$19.21, Ballensky \$100.00, Center Machine Inc. \$276.15, Sletten Excavating, Inc \$4052.35, Butler Machinery Co. \$65.77, Circle Sanitation Inc. \$4556.25, ND Water & Pollution Control Conference \$40.00, Verizon Wireless \$78.69, Frontier Electric, Inc \$600.06, Riteway Business Forms \$325.85, Postmaster \$440.00, ND State Tax Commissioner \$382.94, US Treasury \$3386.40, Aflac \$594.23, Aflac \$446.55, BCBS ND \$79.30. Roll call vote: All members voted aye, carried.

Being no further discussion, the meeting was adjourned at 8:20 p.m.

Next regular meeting is set for Monday, April 27<sup>th</sup>, 2020 at 6:30 p.m. at the City Hall.

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Mayor: Ron Boyko

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Auditor: Chonny Braithwaite